

Spring Term 2021-Whole School return 8th March 2021 - Infection Control COVID-19 General Risk Assessment Form

All schools are advised to note the issues and suggested control measures in this document and then add detail specific to their school.

Name and Address of the School - LUMLEY INFANT AND SCHOOL GREAT LUMLEY CHESTER-LE-STREET DH3 4JL		
Additional Controls considered on -	Name of Person reviewing the Additional Controls TRACEY WILSON – HEADTEACHER LOUISE PHILLIPS – DEPUTY HEADTEACHER LISA BROWN – EYFS LEADER	Date of assessment – 2 nd March 2021
Date of review – 12 th April 2021.		
<p style="color: blue; text-decoration: underline;">Update-Changes made to the systems of controls.</p> <p>You must always:</p> <ol style="list-style-type: none"> 1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school. 2) Ensure face coverings are used in recommended circumstances. 3) Ensure everyone is advised to clean their hands thoroughly and more often than usual. 		

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- 4) Ensure good respiratory hygiene for everyone by promoting the ‘catch it, bin it, kill it’ approach.
 - 5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
 - 6) Consider how to minimise contact across the site and maintain social distancing wherever possible.
 - 7) Keep occupied spaces well ventilated.
 - 8) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.
 - 9) Promote and engage in asymptomatic testing, where available.
 - 10) Promote and engage with the NHS Test and Trace process.
 - 11) Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.
 - 12) Contain any outbreak by following local health protection team advice.
- [Added-The school are following Schools coronavirus \(COVID-19\) operational guidance](#)
- Added-** An infected person can pass on the virus through talking, breathing, coughing, or sneezing even if they do not have any symptoms.

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Hazards/Issues	Risk Rating H/M/L (before)	Controls already in place	Further Action required	Risk Rating H/M/L (after)	By Whom & When
1. Staff and Pupils and the wider school community					
NHS COVID-19 Vaccination	H	-COVID-19 vaccination programme has commenced in the local community. -Priority groups have been identified and the community that the school is part of are being vaccinated. -Staff and pupils that have been identified as CEV/CV have been included in the priority groups identified.		L	
Asymptomatic Testing-Lateral Flow Device (LFD) Testing in School/ Home testing	H	-Current guidance followed-Rapid testing remains a vital part of the plan to suppress the virus. Schools are following the guidance set out for their settings: • Primary schools, school-based nurseries and maintained nursery schools -Staff not participating in the LFD testing programme can return to work. -The LFD testing programme does not replace the current testing policy for those with symptoms. -Anyone with COVID-19 symptoms (even if they recently had a negative LFD test result), should still self-isolate	-Registers to be maintained to ensure that staff and who have given consent are participating in the testing programme, taking sickness absence into consideration. -Parents/Carers to be contacted and made aware that Rapid lateral flow testing is now available to households and bubbles of school pupils and staff. -Parent/Carers to be advised to inform the school if their child has tested positive for COVID-19 in the last 90 days. It is not advised that they take part in the LFD	L	Head teacher

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		<p>immediately in line with current guidance.</p> <p>-Staff, Parents/Carers are aware that those presenting COVID-19 symptoms are to order a test online or visit a test site to take a lab-based polymerase chain reaction (PCR) test to check if they have the virus.</p>	<p>testing programme until the 90-day period has lapsed.</p> <p>-Staff with a positive LFD test result will need to self-isolate in line with the guidance for households with possible coronavirus infection.</p> <p>-Those with a negative LFD test result can continue to attend school unless they have individually been advised otherwise by NHS Test and Trace or Public Health professionals (for example as a close contact).</p>		
COVID-19 Outbreak		<p>- 2 or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, may indicate an outbreak.</p>	<p>-Trends identified and where need identified reported to DCC Public Health Team via COVID-19 Education settings reporting tool</p>		
Maintaining the system of controls put in place in the Autumn Term for the full school opening.	H	<p>- Pupils, staff, and other adults are aware they must not come into the school if:</p> <p>-They have one or more coronavirus (COVID-19 symptoms) a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms.</p> <p>-They are required to quarantine having recently visited countries outside the Common Travel Area</p> <p>-They have had a positive test they must immediately cease to attend and</p>	<p>All staff briefed prior to the 8th March of the systems of control that are in place to ensure the safety of the whole school; Pupils briefed on the covid-19 control measures upon return to school:</p> <ul style="list-style-type: none"> • Frequent handwashing • Catch it bin it kill it • Use of snuffle stations • To stay in their class bubble 		

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		<p>not attend for at least 10 days from the day after:</p> <ul style="list-style-type: none"> -The start of their symptoms -The test date, if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test) -The school identifies close contacts and they are informed to self-isolate for 10-days. 	<ul style="list-style-type: none"> -We recognise it is impossible for young children to socially distance. -Staff members to be issued with the updated 12 points of System of Control which make up the systems of control within the school environment. -Ensure that staff and pupils adhere to seating plans that have been put in place for year group bubbles ab. 		
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2.Maintaining hand and respiratory hygiene on the school site

Hand and Respiratory Hygiene across the school		<ul style="list-style-type: none"> - Staff wash their hands/apply hand sanitiser with pupils at the start and end of the school day. - Pupils are supervised where possible to wash their hands or apply hand sanitiser where hand washing facilities are not available due to the number of pupils at the start of the school day - Pupils that need support to wash their hands are supported by a member of staff. - Pupils are supervised throughout the school day to wash their hands for 20 seconds by staff members. - Pupils are supervised when accessing hand sanitiser. 	<ul style="list-style-type: none"> -Pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, individual risk assessments to be reviewed on their return to school -Reiterate to pupils to follow, where possible Hands-Face-Space: -HANDS - Wash your hands regularly and for 20 seconds. -SPACE -Year groups have been placed in bubbles and seating plans put in place so that close contacts can be identified throughout the school day. -Pupils and staff to be reminded that where possible stay 2 metres apart from people you do not live with, or 1 metre with extra 	L	

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	<ul style="list-style-type: none"> - Handwashing and hand sanitiser posters located in the toilet areas and around the school site. - Pupils and Staff follow the ‘Catch it, Bin it, Kill it’, guidance and avoid touching their faces, noses etc. practice followed whilst at school. - Pupils taught to cough and sneeze into their elbow and away from the direction of other pupils and staff. - ‘Sniffle Stations’ set up in each classroom. Where hand sanitizer, tissues and lined, lidded bins are available. - Lidded waste bins are in place, to place used tissues in. Sniffle station bins must be lined at the start of each day. Bins are emptied at the end of the school day. - All waste bins are emptied, and waste placed in the bin store at the end of the school day. - Hand sanitiser station located at the main entrance for visitor use. - All Visitors sanitise their hands on entering the school building. - Stringent cleaning schedules in place DCC cleaning checklist in place. - Toilet areas monitored throughout the school day to ensure that the supplies of hand soap and paper towels are maintained. 	<p>precautions in place (such as wearing face coverings or increasing ventilation indoors) especially when travelling to and from the school site and moving about the school building.</p> <p>-Review the cleaning schedules put in place in classrooms and around the school site and resources that are used in subject areas.</p> <p>--Supporting pupils at school with medical conditions guidance followed.</p> <p>- PSHE planning to be amended to focus on hygiene and health and safety within the first week that pupils return to school. This should be re-enforced regularly.</p>		
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		<p>- Mid-morning checks / cleaning carried out by the caretaker.</p> <p>- Additional cleaning: 11:30 – 2:00pm by cleaner (SS).</p>			
Ventilation	H	<p>-Classrooms, offices, and corridor areas etc. are to be well ventilated prior to the start of the school day, during lesson periods and when the classroom is unoccupied.</p> <p>-Internal doors opened to assist with creating a throughput of air.</p>	<p>All staff are to be reminded that;</p> <p>-Buildings to be well ventilated prior to and following the school day.</p> <p>-Windows to be opened just enough to provide constant background ventilation.</p> <p>- Caretaker to open classroom windows prior to the start of the school day.</p> <p>-Where available high-level windows opened in preference to low level windows to reduce draughts. (School Hall)</p> <p>-Windows are opened fully during break and lunchtime periods to purge the air in the workspace (Teachers and Teaching Assistants to ensure this happens).</p> <p>-Where need identified external doors opened where safe to do so.</p> <p>-Where need identified furniture re-arranged.</p>	L	All Staff

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			-Heating used to ensure comfort levels are maintained in the school building.		
Cleaning resources/hand sanitiser	H	<ul style="list-style-type: none"> -Cleaning schedules in place for the whole school and resources located within the classroom. - Caretaker – mid morning clean of toilets and check soap dispensers - Cleaner (SS) – additional cleaning 11:30 – 12:00 – nursery cleaning, 1:00-2:00pm – toilets, offices, touch points throughout school. – Enhanced cleaning over the lunchtime period to include toilets, touch points, playtime equipment. -Cleaning products stored away from pupils in the classroom environment. -Use of hand sanitiser supervised by staff members. -All cleaning products clearly labelled and used as directed. 	<ul style="list-style-type: none"> -Full Stock check to be carried out on resources available/stock currently held. -Stocks to be replenished where need identified. -Ensure that hand, cleaning, and respiratory stations are located in each classroom/hall etc. and at strategic points around the school site. -Ensure that COSHH assessments are shared with staff who are using products on a daily basis. -Staff to utilise the information available from eBug website 	L	Head teacher
Face Coverings	H	<ul style="list-style-type: none"> -Face coverings in schools guidance and Face coverings in education.(in years 7 and above) followed; -Face coverings worn by staff and adult visitors in situations where social distancing between adults is not 	<ul style="list-style-type: none"> Staff to be reminded that the <u>safe wearing of face coverings requires the:</u> -Cleaning/sanitising of hands before and after touching – 	L	Head teacher/Staff

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	<p>possible, when moving around in corridors and communal areas including the school office.</p> <p>-Children in primary school do not need to wear a face covering.</p> <p>- Staff welcoming children <u>must</u> wear a face covering when supervising the pupil entrances and when dismissing children at the end of the school day.</p> <p>-Parents are required to wear face covering when entering the school site.</p> <p>- Staff <u>must</u> wear face coverings when visiting a classroom that is not their own. Staff should only visit another classroom to retrieve resources or equipment and the frequency of this must be kept to a minimum.</p> <p>- Staff <u>MUST</u> maintain social distancing with other members of staff.</p> <p>- Face coverings <u>MUST</u> be worn during staff meetings.</p> <p>-Staff can wear disposable or reusable face masks. Disposable masks must be disposed of at the end of each day and reusable face masks must be washed daily.</p> <p>-A face visor or shield may be worn in addition to a face covering but not instead of one. This is because face visors or shields do not adequately cover the nose and mouth.</p>	<p>including to remove or put them on</p> <p>-Safe storage in individual, sealable plastic bags between use.</p> <p>-Staff to be advised that where a face covering becomes damp, it should not be worn, and the face covering should be replaced carefully. Staff and pupils may consider bringing a spare face covering to wear if their face covering becomes damp during the day.</p> <p>-Consider transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can be worn. (Support staff – EHCP pupils)</p> <p>- Staff to be advised that there is currently very limited evidence regarding the effectiveness or safety of transparent face coverings, but they may be effective in reducing the spread of coronavirus (COVID-19).</p> <p>-Those who rely on visual signals for communication, or communicate with or provide support to such individuals, are currently exempt from any requirement to wear face</p>		
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		-Face visors or shields should not be worn as an alternative to face coverings. They may protect against droplet spread in specific circumstances but are unlikely to be effective in reducing aerosol transmission when used without an additional face covering. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.	coverings in schools or in public places. -Ensure that the school is holding sufficient stock levels of face coverings to support visitors/staff and pupils who may need to be supplied with a face covering.		
Maintaining infection control during lunch and break periods	H	<ul style="list-style-type: none"> - Wet play - DVD /activity boxes available in each classroom. - Outdoor activities to be carried out on a rota basis to ensure social distancing. - Where lunch hall is occupied, doors can be propped open to allow natural ventilation. - Waste bins located in classroom/hall areas and emptied at the end of the school day. - Where pupils require support from a Staff member or TA support to be given side on and not face to face. - Movement limited where possible to key times-Break times/Lunch times. 	<ul style="list-style-type: none"> - Revised rota in place for lunchtime and break time periods. Nursery lunch: 11:30-12:00 (Hall) 12:00 – 12:30 (Nursery) Reception: 11:30 – 12:00 (Hall) 12:00 – 12:30 (Reception) Year One: 12:00 -12:30 (Hall) 12:30 – 1:00 (outside) Year Two: 12:00 – 12:30 (Outside) 12:30 – 1:00 (Hall) 		
Maintaining infection control in identified year group bubbles		- In EYFS and KS1, pupils can access areas of play. Toys and resources to continue to be split into three boxes which are rotated			

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		<p>over a 72 hours period with the following areas:</p> <ul style="list-style-type: none"> • Lego • Wooden construction • Library / story area • Small world <p>For Art, D.T., Music and role-play areas equipment must be cleaned at the end of each day.</p> <ul style="list-style-type: none"> - Key Stage One pupils have a plastic folder with their own resources (pencils, scissors, glue etc). - Equipment is cleaned after use for EYFS pupils. - Staff move to classrooms to reduce whole school movement around the building. - Staff workstations are positioned at the front of the classroom, socially distanced from pupils. - Where possible desks placed in rows facing the front of the classroom. - Pupils kept in consistent year groups bubbles. - Pupils are supported to maintain distance and not touch staff and their peers where possible. - SLT will continue to walk around the school, particularly at times when transitions are at a minimum. 			
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		<ul style="list-style-type: none"> - Pupils taught in identified classrooms, lesson subject movement is limited throughout the school day. - Classroom based resources, such as books and games, are used and shared within the Year group bubble. - Classroom resources included in the cleaning schedule for each class. 			
4.Managing a staff member/ pupil positive case					
LFD/COVID-19 Positive result	H	<ul style="list-style-type: none"> - Public Health have advised that an LFD positive test is acted upon in the same way as a Covid positive case. Although there is a possibility of a confirmatory PCR coming back negative, it is more likely to confirm the positive status. - Head teachers report the confirmed case to the COVID-19 Education settings reporting tool. <u>Close contacts are defined as:</u> -Anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19 <u>Anyone who has had any of the following types of contact with someone who has tested positive for COVID-19:</u> - Face-to-face contact including being coughed on or having a face-to-face conversation within one metre. 	<ul style="list-style-type: none"> -Where a staff member/pupil's LFD test is positive they are to self-isolate and arrange a lab-based polymerase chain reaction (PCR) test to confirm the result if the test was a home test. If a confirmatory PCR comes back as negative and staff member/pupil have no symptoms, then they can stop isolating. The school identifies close contacts of the staff member/pupil to self-isolate based on a positive LFD. If a confirmatory PCR comes back as negative and close contacts have no symptoms, then they can stop isolating. -Those with a negative LFD test result can continue to attend school if they are free from symptoms. 	L	

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		<ul style="list-style-type: none"> - Been within one metre for one minute or longer without face-to-face contact. - Been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day - Travelled in the same vehicle or a plane. 			
Symptoms of COVID-19 in the school community	H	<ul style="list-style-type: none"> - Staff are aware of the procedure they are to follow if they are absent from work. Staff must <u>telephone either the HT or DHT.</u> - SLT monitor staff sickness absence and ensure that cover is provided where need identified. - SLT ensure pupils are supervised throughout the school day and are monitored for the symptoms of the coronavirus throughout the school day. - Pupils with symptoms to be moved to the Nursery Office to await collection. Office and nursery accessible toilet must be deep cleaned after use by a pupil with symptoms. - Pupils are aware to report to a member of staff if they are feeling unwell during the school day. - Where need identified the school will follow the DCC guidance detailed in <u>Child/staff</u> 	<ul style="list-style-type: none"> -Trends identified and where need identified reported to DCC Public Health Team via COVID-19 Education settings reporting tool -Deep clean of areas of the school that affected staff are based and cleaning procedures reviewed. 	L	Head teacher-On going

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		develops symptoms in school/setting (Appendix 1) and Schools/Education settings COVID-19 reporting process (Appendix 2).			
5. Staff and Pupils accessing vehicles to travel to and from the school.					
Transport on and off the school site.	H	Not Applicable	-Fresh air (from outside the vehicle) through ventilation, is to be maximised, particularly through opening windows and ceiling vents. -Consider installing sneeze guards in school owned minibuses.	L	
6. Staff/Pupil, family member who maybe at increased risk					
Pupils who are Clinically Extremely Vulnerable or Clinically Vulnerable	H	-Copy of the shielding letter sent to CEV children, to confirm that they are advised not to attend school or other educational settings whilst shielding guidance is held by the school. -The DHSC guidance for the CEV is not compulsory, although pupils, students and parents are strongly advised to follow the guidance in order to help stay safe. -Pupils and students who live with someone who is CEV, but who are not clinically extremely vulnerable	-Review pupil individual risk assessments in place to manage identified pupils under lying health conditions. -Review the First Aid Risk Assessment to ensure all pupils medical needs are met.	L	

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		themselves, should still attend school or college.			
Staff who are Clinically Extremely Vulnerable	H	<p>-CEV individuals (over 18) have been prioritised for vaccination in phase 1 before the general population and in line with the priority ordering set by the Joint Committee on Vaccination and Immunisation.</p> <p>- CEV staff are advised not to attend the workplace.</p> <p>-If CEV staff wish to return to school before the 31/3/2021 they are to inform the Head teacher.</p> <p>-LFD home testing available to all staff and pupils</p> <p>-Who's at higher risk from coronavirus guidance followed.</p>	<p>-CEV staff to be advised to speak with their GP/Consultant about a return to work.</p> <p>-Where CEV staff return to work before the 31/03/2021 individual risk assessments to be put in place for CEV staff.</p>	L	
Staff who are Clinically Vulnerable	H	<p>-LFD home testing available to all staff and pupils.</p> <p>-CV staff risk assessments in place.</p> <p>-Who's at higher risk from coronavirus guidance followed.</p>	<p>-Review the risk assessments put in place for CV staff in the Autumn term.</p> <p>-CV staff can continue to attend school. While in school they must follow the system of controls to minimise the risks of transmission and the social distancing guidance.</p> <p>-Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home.</p>	L	

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7.New and Expectant mums in the school community					
Pregnant staff	H	<p>-Guidance in place-Coronavirus (COVID-19): advice for pregnant employees.</p> <p>-Guidance COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding</p> <p>-HSE</p> <p>-Where need identified New and Expectant Mum risk assessments completed.</p> <p>-Who's at higher risk from coronavirus guidance followed.</p>	<p>-Pregnant staff are defined as Clinically Vulnerable, in some cases they may be defined as Clinically Extremely Vulnerable</p> <p>-Review the New and Expectant Mum risk assessment that was put in place when they returned to school in the Autumn Term.</p> <p>-Risk Assessments should be reviewed in line with the HSE guidance for pregnant staff and Coronavirus (COVID-19): advice for pregnant employees.</p> <p>-Guidance COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding is to be shared with pregnant staff.</p>	L	
9.Non-school staff working in the building					
Pupils supported by external agencies	H	<p>-Face covering guidance followed.</p> <p>-Face coverings in schools guidance and Face coverings in education.(in years 7 and above</p> <p>- All Visitors must complete a visitor health questionnaire on arrival. They must sign the visitors' book and leave a contact number.</p> <p>- Visitors to the school are by appointment only and where possible contractors to carry out activities outside of school hours.</p>	<p>-Therapists and external support staff to be advised that they will need to wear face coverings when on the school site where 2 metre social distancing cannot be maintained.</p> <p>-All therapies and external support that would normally be in place for children and young people with EHC plans to be provided.</p> <p>-The reviewed Full School COVID-19 risk assessment to be shared</p>	L	

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		<ul style="list-style-type: none"> - All visitors sanitise their hands prior to entering the school building. - Dedicated areas identified for use by Support Agencies (staffroom, hall). - Parents/Carers discouraged to access the main reception area without an appointment. - Main reception area spot cleaned throughout the school day. - Tissues located at the main reception area with a lidded waste bin. - Waste bins emptied at the end of the school day. 	<p>with agencies working within the school.</p> <ul style="list-style-type: none"> - Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. <p>They are responsible for ensuring that they minimize contact and maintain social distancing as possible from pupils and staff when working in school buildings.</p>		
Initial Teacher Training Students	M	<ul style="list-style-type: none"> - Complete a visitor health questionnaire when they first start at the school. - Allocated a class/year group to work with within the school. - Final BA QTS student planned for the Spring and Summer Term 2021. 	<ul style="list-style-type: none"> - ITTS staff to receive a full induction and shown how to wash their hands for 20 seconds and advised on good respiratory hygiene. - Shown welfare facilities available to Staff members. - Students reminded what the symptoms of COVID-19 are. - Each student to receive a copy of the COVID-19 risk assessment. - Students to inform the school if they have any underlying health conditions that need to be considered in relation to COVID 19. 	L	SLT-As required

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16. Subject area needs

Equipment needed for specific subject areas	H	<ul style="list-style-type: none"> - Key Stage One pupils have a plastic folder with their own resources (pencils, scissors, glue etc). - Equipment is cleaned after use for EYFS pupils. - For Computer and iPad, staff must be cleaned after every individual use. - Subject specific shared resources must be cleaned meticulously with antibacterial spray before being returned to the resource cupboards. - Cleaning schedule in place following the use of equipment. - Subject area risk assessments in place where necessary. - Cleaning schedules have been made available to schools and are available on the Extranet. - During music lessons, position pupils back-to-back or side-to-side, avoiding sharing of instruments, and ensuring good ventilation. - Limiting class sizes to no more than 15 if instruments and singing are to take place. 	<p><u>Subject areas to ensure that they review the risk assessments put in place within their subject areas in the Autumn Term ensuring that:</u></p> <ul style="list-style-type: none"> -Cleaning regimes are in place for resources used and for the end of the lesson period when the year group bubble is leaving the space. -Main hall is to be well ventilated during occupation and following occupation. -Where schools are considering team sports, schools must only consider those sports whose national governing bodies have developed guidance under the principles of the government’s guidance on team sport and been approved by the government. -Competition between different schools should not take place. 	L	
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Educational Visits	H	-Educational visits are not advised at the present time. -Special Schools are following the guidance contained in- Additional operational guidance for special schools, special post-16 institutions and alternative provision		L	
19.Pupils with First Aid/Medication					
First Aid needs	H	<ul style="list-style-type: none"> - DCC have provided each school/setting with a PPE starter pack. - First Aid risk assessment in place - Identified Staff are first aid trained. Paediatric First Aiders: Tracey Wilson Louise Phillips Alisha Carr Amy Makin - Administration of medicines: Rachel Ranasinghe - All staff trained in basic First Aid - Fully stocked First Aid Kits located in all classrooms and shared areas. - Staff are aware of the procedure to follow should they need to undertake CPR - Head teachers are aware of the current guidance regarding Paediatric First Aid Trained Staff in EYFS Settings point 7.2. 	<ul style="list-style-type: none"> -Review of First Aid Risk Assessment March 2021 - Where pupils have medical needs Individual Health Plans reviewed prior to them returning to school. -Training to be reviewed. Where need identified, refresher training booked. -Review the First Aid Risk Assessment in line with the HSE guidance for First Aid 	L	

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		<ul style="list-style-type: none"> - Staff to wash their hands prior to administering first aid -Staff to wear disposable gloves when providing first aid support. No other additional PPE is required unless the pupil is symptomatic. - Staff to wash their hands prior to and after providing first aid support and administering medicine. - Medication policy in place. - Medication stored in the locked medical fridge. 			
20.Mental Wellbeing					
Vulnerable pupils self-Isolating during the school term	H	-Staff/Pupils have a legal obligation to self-isolate but may leave home to avoid injury or illness or to escape risk of harm. More information can be found on NHS Test and Trace: how it works.	<p>Where pupils who are self-isolating and are within the definition of vulnerable, a contact monitoring system is to be put in place. SLT to telephone on a weekly basis.</p> <p><u>When a vulnerable pupil is required to self-isolate:</u></p> <ul style="list-style-type: none"> • Notify their social worker (if they have one) • Agree with the social worker the best way to maintain contact and offer support <p><u>Ensure you have procedures in place to:</u></p> <ul style="list-style-type: none"> • Check if a vulnerable pupil can access remote education support • Support them to access it (as far as possible) 	L	

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			<ul style="list-style-type: none"> • Regularly check if they are accessing remote education - Where staff members are having to self-isolate, agree set dates that a member of the SLT will contact them to check on their wellbeing. 		
21. Building Management					
Overall review	H	<ul style="list-style-type: none"> -Signage relating to COVID-19 is in place and located at prominent points around the school site. - Clear information is to be displayed at the school entrance for all visitors to follow. 	<ul style="list-style-type: none"> -Where need identified signage to be replaced. -Ensure that all statutory testing is up to date. - Review the building checklist completed for the start of the Autumn Term. - Emerging from lockdown guidance to be followed. - Fire drill to be planned for the Spring Term. 	L	
Access to Welfare Facilities for Staff and Pupils	M	<ul style="list-style-type: none"> - Staff supervise pupils when washing their hands in the toilet areas/sink areas. - Cubicles in place. - Instruction given to pupils how to safely use them. - Toilet facilities cleaned at regular intervals throughout the school day 	<ul style="list-style-type: none"> - Additional welfare facilities provided for staff where need identified. - Consider placing cleaning products in the staff toilet areas so that staff can carry out spot cleaning after using the facilities e.g. anti-bacterial wipes in toilet cubicles. 	L	Premises Management-As required

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		<p>(door handles, toilet cubicle locking mechanisms and flushers).</p> <ul style="list-style-type: none"> - Staff and pupil toilet facilities cleaned following break and lunch periods. (SS) - Lunch time and breaktime rota in place for staff. Lunches to be eaten in staff room and classroom areas. - Staff room – the maximum capacity is four people. Gov. guidance stipulates that staff room use should be kept to a minimum and staff should maintain distance from other staff as much as possible. - Windows are opened in the staff room when it is occupied by staff members. - Position of furniture within staff room areas reviewed to ensure social distancing. - Cleaning schedules have been made available to schools and are available on the Extranet. - Where agencies are supporting the school clearly identify toilet facilities that they can access. 	<ul style="list-style-type: none"> - Shared facilities such as kettles, microwaves and fridges should be wiped with an anti-bacterial wipe or spray after each use. - Staff room table should be cleaned after each use. 		
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Guidance	
	<u>Schools coronavirus (COVID-19) operational guidance</u>
	<u>Actions for schools during the coronavirus outbreak</u>
	<u>COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding</u>
	<u>Mass asymptomatic testing: schools and colleges.</u>
	<u>'Why, Who, What and When' Rapid Testing for Secondary Schools and Colleges in March 2021</u>
	<u>Mass asymptomatic testing in specialist settings.</u>
	<u>Who's at higher risk from coronavirus</u>
	<u>Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19</u>
	<u>-Rapid lateral flow testing is now available to households and bubbles of school pupils and staff.</u>

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